



DANCE CITY JOB VACANCY

BA Lecturer (Fixed Term for 12 months)

Thank you for your interest in the role of Associate Artist at Dance City.

Dance City is an Equal Opportunities employer, we actively work to ensure an equal opportunities and anti-discriminatory culture for all employees and users and seek to employ people currently under-represented in the creative and cultural sector including young people, ethnically diverse, or Black, South Asian, East Asian, South East Asian and Ethnically Diverse Communities, and people with disabilities.

Enclosed is the following information:

- Summary of Terms
- A Role Profile and Person Specification

How to apply:

Please complete both the Application Form and Equality Monitoring Form, we do not accept CVs. You should use the Application Form to tell us why you want this role and highlight the skills and experience which are relevant to the person specification in the job description.

Your completed forms should be submitted to Philippa McArdle, HR Coordinator:
philippa.mcardle@dancecity.co.uk (Email Subject: Associate Artist).

Please note that Philippa works Monday – Wednesday, 9:30am – 5:30pm.

The closing date for applications: Tuesday 31 August at 12noon
Interviews and teaching auditions will be held: mid Sept 2021 TBC

Role Profile

Job Title	BA Lecturer (Fixed Term - 20 hours per week)
Salary	£25,500 - £28,000 (per annum, pro rata)
Department	Training Academy - BA/MA programme
Reports to	BA/MA Programme Leader
Responsible for	Module Tutors (freelance and/or guest), as directed by the BA/MA Programme Leader
Role Purpose	To deliver high quality dance education activity meeting the objectives of the Dance City's higher education programmes, particularly the BA (Hons) Professional Dance and, as required, the MA Advance Dance Performance, delivered in partnership with University of Sunderland.
Key Accountabilities and Result Areas	Key Elements
Teaching	<ul style="list-style-type: none">• Plan, manage and deliver teaching and learning activities in studio and classroom settings and, where necessary, online across all the specialisms of the programme.• Use appropriate learning, teaching, support and assessment methods and criteria• Identify areas where current provision is in need of revision or improvement, referring findings to senior staff• Ensure that module design and delivery comply with quality standards and regulations.
Module Leadership	<ul style="list-style-type: none">• Act as the designated module leader for specified modules, co-ordinating with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.• Complete module reports.• Attend Module Studies Board (MSB) meetings attended by students and University of Sunderland staff as required to report on modules• Prepare Module Guides and Assessment Briefs• Lead on assessment and moderation for modules
Assessments	<ul style="list-style-type: none">• Assess and grade the work and progress of students and provide constructive feedback to students.• Contribute to formal assessments as first markers and/or carry out second marking on student work across the programme.• Internally moderate or second mark on designated modules

**Programme
Administration and
Development**

- Contribute to course administration processes (recording, reporting, admissions, timetabling, examinations, and assessment of progress and student attendance)
- Contribute to quality assurance processes.
- Contribute to activities, including research and evaluation, which influence forward-thinking practice.
- Collaborate with colleagues in the continuous review and development Dance City's education programme

General Duties

- Support programme recruitment and marketing activities as required
- Attend staff meetings as required.
- Collaborate with colleagues in the continuous review and development Dance City's education programme
- Contribute to activities, including research and evaluation, which influence forward thinking practice.
- To work flexibly and quickly across the department, providing cover when needed for other members of the team
- Be an active team member, willing to support activity in other areas of Dance City's education programmes and beyond.
- To support, participate and enact Dance City's Equality and Diversity Policy and activities in aspects of the role
- To participate and support in Dance City's Environmental activities

Student Well-being

- Be responsible for pastoral care of students in accordance with the student well-being policy
- Refer students as appropriate to senior colleagues providing further support.

This is a description of the main duties and responsibilities of the post at the date of production. The duties may change over time as requirements and circumstances change. The person in the post may also have to carry out such other duties as may be necessary from time to time.

Person Specification

Job Title	BA Lecturer
Essential Knowledge	<ul style="list-style-type: none">• Depth and breadth of specialist knowledge in two or more of the following: contemporary dance technique(s), ballet, dance techniques outside the Western concert dance lineage, dance performance, choreography, dance/arts administration and management, dance teaching and leading (curricular and extra-curricular/community dance), and/or dance history, analysis and research/scholarship• Knowledge of UK Higher Education processes and environment
Essential Skills and Abilities	<ul style="list-style-type: none">• Passionate and committed to dance and expanding their own knowledge of dance• Advanced pedagogical skills, and the ability to reflect on them• Ability to motivate, inspire and engage participants from a wide range of backgrounds• Ability to learn quickly and work under pressure• Excellent written and oral communication skills• Proficient IT skills (Microsoft Office, Dropbox, Google Drive)• Excellent time management, able to meet deadlines• Motivated professional approach and attitude• Commitment to healthy and safe working environment• An understanding and commitment to equality, diversity and inclusion• A strong commitment to environmentally sustainable dance
Experience	<ul style="list-style-type: none">• Teaching in Higher Education• Teaching and assessing students in multiple modes• Development and innovation of dance teaching and learning methods
Special Conditions (e.g. qualifications; requirement to be on site; DBS, etc)	<ul style="list-style-type: none">• Relevant Bachelor's degree or equivalent• Willingness to travel for work• DBS checks will be required prior to appointment
Desirable	<ul style="list-style-type: none">• A dance technique specialism in a supporting technique, e.g. ballet, Pilates, yoga etc.• Knowledge of North East Dance ecology• Knowledge of anti-ableism and de-colonising of curriculum