



Dance City Centre for Advanced Training (CAT) Teaching Assistant Job Description

Role – Fixed-Term, Part-Time

Reports to: CAT Manager

Key Purpose: To assist the teacher in the delivery of interesting and engaging CAT technique and/or creative classes. To support CAT students in class and try to ensure all attendees participate.

Hours: 1.5 – 8 hours per week during term times. Part-time, to commence in September 2021, evening and weekend work.

Rate of Pay: £10 per hour (£8.90 per hour plus £1.10 per hour in respect of holiday pay due)

Start Date: Week commencing Monday 13 September 2021

Probationary Period: 6 months

Notice period: This employment is subject to each party's right to terminate. If you want to leave this employment you must give us 4 weeks' notice. If the Employer wishes you to leave, you will receive one week's notice.

Deadline for Applications: Friday 20 August 2021, 12noon

Duties & Responsibilities

Assisting the teacher in the delivery of interesting and engaging CAT technique and/or creative classes. Technique classes are in the style of Ballet and Contemporary dance.

Supporting CAT students in class and trying to ensure all attendees participate.

Helping any students who need extra support to complete tasks.

Supporting teachers to manage class behaviour.

You may be asked to teach a section of class e.g. a warm-up or leading a creative task and will be given notice to do so.

You may be required to take the class register and assist in some administration tasks e.g. collecting forms, filming the rehearsal.

Person Specification

Essential

Training on BA in Contemporary Dance or similar qualification.

Knowledge of working a dance studio setting

Strong ability in taking instruction, retaining and demonstrating dance phrases.

Punctual, organised, intuitive and able to problem solve.

Have an enthusiasm to work with young dancers in training.

Willingness to develop teaching skills and be mentored by teaching staff.

Able to work as part of a dedicated team.

Desirable

Dance teaching experience.

Experience working with students with SEN and/or EAL.

Able to cover the teacher to deliver parts or all of class, if required.

Enhanced DBS check.

First Aid Training.

Safeguarding Training

Please Note: *We are unable to accept applications from students currently studying at Dance City.*